

Application for Admission

Graduate Programs

Application to The Chicago School of Professional Psychology is open to any person who holds the qualifying degree required for program entry and who meets other admission requirements. An applicant will be evaluated on their overall ability to successfully study at the graduate level.

Factors considered in admission include but are not limited to: Grade Point Average from undergraduate study and any previous graduate study; relevant work history; required essay(s); GRE test scores, where required; and letters of recommendation, where required.

The Chicago School of Professional Psychology offers a variety of academic programs at different campus locations and in different instructional delivery modalities. As all programs are not offered at all locations, please indicate your second and third choice locations on this application.

Please call the Office of Admission at 1.800.721.8072 with questions.

Application for Admission

Please type or print legibly. A non-refundable \$50 application fee is required.

Section 1 – Program of Interest

Program to which are you applying _____

Desired Location

1st choice _____

2nd choice _____

3rd choice _____

Desired Start

Term/Semester _____
(Fall, Spring, or Summer)

Year _____

Section 2 – Personal Information

Name

(Last) (First) (Middle) (Former Last Name)
(Nickname)

Current Address

P.O. Boxes are not accepted (Address) (Apt/Unit Number)

(City) (State/Province/Region) (Zip/Postal Code)
(Country)

This is my address until _____

Telephone Number _____ Email Address _____
(Area code) (Phone Number)

Permanent Address

P.O. Boxes are not accepted (Number/Street) (Apt/Unit Number)

(City) (State) (Zip/Postal Code) (Country)

Primary Cell Number _____ Alternate Phone Number _____

How did you hear about The Chicago School of Professional Psychology? _____

Have you previously applied to or attended* The Chicago School of Professional Psychology? Yes No

*If yes, I authorize the release of my TCSPS transcripts showing my past academic history to the Office of Admission for review.

Section 3 – Educational & Professional Information

List in reverse chronological order the last four colleges, universities, or professional schools from which you earned a degree. You must provide official transcripts from all schools where you earned a degree. If you earned a degree at an international institution, you must submit an official “course-by-course” evaluation of all transcripts from a NACES-approved evaluation agency.

Date	Name and Location of Institution	Major	Degree
(mm/yyyy to mm/yyyy)	_____	_____	_____
(mm/yyyy to mm/yyyy)	_____	_____	_____
(mm/yyyy to mm/yyyy)	_____	_____	_____
(mm/yyyy to mm/yyyy)	_____	_____	_____

Will you be seeking transfer credit or course waiver? Yes No

Which of the following best describes your current primary occupation?

- Student Part-time Employment Full-time Employment Not Currently Working or Attending School

Career field: _____

Place of Employment: _____

First Generation Status

Are you the first person in your immediate family to earn a bachelor’s degree? Yes No

If you are not the first person in your immediate family to earn a bachelor’s degree, what was the highest degree obtained by your parent or guardian?

(Degree/Program)

I have been convicted of a crime. Yes No

If yes, please submit a statement explaining the circumstances of the conviction and the reasons why this should not impact your admission to The Chicago School of Professional Psychology. Convictions that could impact licensure or present substantial risk to the health and safety of the TCSPS community may result in rescission of admission.

Note: Consistent with The Chicago School of Professional Psychology’s commitment to the safety and security of its students, employees, and the general public, the institution requires all degree-seeking students to complete a Criminal Background Check (CBC) after admission into a program. Admitted students will be provided the necessary information to complete the CBC in a timely manner through an outside vendor at the admitted student’s expense. TCSPS reserves the right to rescind program acceptance should the results of the CBC merit such action.

Section 4 – Compliance Information

Please note: Applications for admission to the educational programs offered by The Chicago School of Professional Psychology are evaluated without regard to or discrimination based upon race, color, sex, religion, age, national ancestry or origin, sexual orientation, or physical or mental disability.

Information on sex, age, ethnic origin, and citizenship status is for compliance reports in connection with federal regulations pursuant to the Civil Rights Act of 1964, Executive Order 11246 as amended by Executive Order 11375

and Title IX of the Education Amendments of 1972 and Part 86.45 C.F.R., and will not be used to discriminate in admission to or participation in any of the educational programs offered by The Chicago School of Professional Psychology.

US Citizen: Any individual who meets one of the following:

1. an individual born in the United States, an individual whose parent(s) is/are a U.S. citizen, or
2. a former alien who has been naturalized as a U.S. citizen, an individual born in Puerto Rico, an individual born in Guam, or an individual born in the U.S. Virgin Islands.

Eligible Non-Citizen: Any individual who meets one of the following:

1. U.S. permanent resident, with a Permanent Resident Card (formerly known as an Alien Registration Receipt Card or "Green Card") or a conditional permanent resident (I-551C)
2. Other eligible noncitizens with an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: "Refugee," "Asylum Granted," "Indefinite Parole," "Humanitarian Parole," or "Cuban-Haitian Entrant;" or
3. A citizen of the Republic of Palau (PW), the Republic of the Marshall Islands (MH), or the Federated States of Micronesia (FM).

International: Any applicant that does not meet one of the above definitions.

Citizenship status

U.S. Citizen

U.S. Permanent Resident
(Please include a copy of your immigration
Permanent Resident Card)

International Applicant
(If you are living in the United States, please list your current
status (e.g. F-1, H-1B): _____)

Note to International Applicants: Information regarding immigration status and eligibility to study in the United States is available from the Office of Global Enrollment at internationaladmission@thechicagoschool.edu.

Country of Citizenship _____

Social Security Number _____

Date of Birth _____ Place of Birth _____
(mm/dd/yyyy) (City) (State) (Country)

The Chicago School of Professional Psychology is committed to providing equal opportunities for all persons and does not discriminate in admissions on the basis of race, color, national origin, ancestry, religion, citizenship or intended citizenship status, veteran status, sex, gender identity, sexual orientation, pregnancy or parental status, marital status, age, disability, or any other status protected by law ("protected status").

Information on sex, age, ethnic origin, and citizenship status is collected for compliance reporting in connection with federal regulations and will not be used to determine admission to or participation in any of the educational program offered by the institution.

Providing the LGBTQ community with the option to self-identify supports the institution's priorities of creating an inclusive and welcoming campus environment. Including these questions on the application is intended to signal to applicants that our institution is an inclusive environment and that the LGBTQ community is part of it. As with all other demographic questions on the admission application, providing gender identity and sexual orientation data is voluntary, optional, and as required by law, will not impact admission decisions.

Sex Male Female

Gender Identity (optional) Male Female Trans Male/Trans Man Trans Female/Trans Woman
 Genderqueer/Gender non-conforming Not Listed Above

Pronoun (optional) He She Ze They Use My Name Not Listed Above

Sexual Orientation (optional) Heterosexual or straight Gay or Lesbian Bisexual Not Listed Above

I consider myself a member of the following ethnic group. Hispanic or Latino Not Hispanic or Latino

I consider myself a member of the following race group(s).

American Indian or Alaska Native Asian Biracial/Multiracial Black or African American

Native Hawaiian or Other Pacific Islander White Other _____

Is English your primary language? Yes No

I have the following military status. Active/Reserve Veteran Eligible dependent N/A

Do you intend to apply for financial aid? Yes No

If I am admitted to The Chicago School of Professional Psychology, I understand that I must uphold and adhere to the standards established in my chosen field's code of conduct and ethical principles, and I will conduct myself according to these principles. I understand that I must also comply with all rules, regulations, and policies of The Chicago School of Professional Psychology. I understand that matriculation in the program in no manner guarantees successful completion of the program and the awarding of a degree.

I understand that all materials submitted to the institution throughout the admission process become the sole property of The Chicago School of Professional Psychology and will not be released to me or to any other individual or institution. I understand that falsification of information on any school documents, including this application, may result in disciplinary action up to and including rescission of an offer of admission. I hereby affirm that the information supplied on this application form is true and correct to the best of my knowledge.

(Signature)

(Date)

Letter of Recommendation

Applicant:

Letters of recommendation are required and used for admission purposes only. Appropriate recommenders include:

- Professors or administrative officers at your undergraduate or graduate school
- Supervisors from significant work or volunteer experiences

Please complete the following before giving this form to those who are providing the recommendation.

Last Four Digits of Social Security Number _____

Applicant _____ Former Last Name: _____
(print) (Last) (First) (Middle)

Address: _____ Phone: _____
(print) (Number & Street) (Apt.)

_____ E-mail: _____
(City) (State) (Zip Code)

I am applying for admission to the following location:

Chicago Irvine Los Angeles San Diego Online TCSPP @ XULA Washington D.C.

Dallas

I am applying for admission to the following degree/program _____

I have requested that this recommendation form be completed by

Recommender _____
(Name) (Title)

Relationship _____ Years known _____

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I hereby (check one):

- waive access to this recommendation, which will be confidential.
 do not waive access to this recommendation.

Date: _____ Applicant's Signature: _____

Recommender:

Please complete the next page and return this form and any attached materials to the applicant in a sealed envelope signed across the flap, or, send it directly to The Chicago School. Information appears above regarding whether the student has waived access to this recommendation.

Recommender:

Please provide your candid appraisal of the applicant's abilities and potential for the study of psychology and related behavioral sciences at the graduate level. Please reflect on the applicant's:

- intelligence and independence of thought
- special interests, motivation, personal qualities, social and academic background, or emotional maturity that may distinguish the applicant from other applicants
- overall promise, character, and fitness to practice in psychology or a related behavioral science

Your prompt submission of this form and any attachments is appreciated.

Please rate the applicant generally on the following attributes:

	Exceptionally Good	Very Good	Good; no major Weaknesses	Fair	Poor	Not Known
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for critical thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas in writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative/innovative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism in stressful situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation of self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please use the remainder of this form for additional comments or upload a letter on the next page.

Comments:

- I highly recommend
 I recommend
 I recommend with reservations
 I do not recommend

Recommender: _____
(Name) (Title)

Address: _____ Phone: _____
(Number & Street) (Apt.)

(City) (State) (Zip Code) E-mail: _____

Relationship to Applicant: Faculty Academic Advisor Work/Volunteer Supervisor Other: _____

(Signature)

(Date)

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I am applying for admission to the following location:

- Chicago
 Irvine
 Los Angeles
 San Diego
 Online
 TCSP@ XULA
 Washington D.C.
 Dallas

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 do not waive access to this recommendation.

Date: _____ Applicant's Signature: _____

Recommender:

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Recommender:

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Please rate the applicant generally on the following attributes:

	Exceptionally Good	Very Good	Good; no major Weaknesses	Fair	Poor	Not Known
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for critical thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Creative/innovative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism in stressful situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation of self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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 I recommend with reservations
 I do not recommend

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Recommender: _____
(Name) (Title)

Address: _____ Phone: _____
(Number & Street) (Apt.)

(City) (State) (Zip Code) E-mail: _____

Relationship to Applicant: Faculty Academic Advisor Work/Volunteer Supervisor Other: _____

(Signature)

(Date)

Essay Questions for Doctoral Program Applicants

Applied Behavior Analysis Program

1. In 500 words (two-typed pages), describe the areas of applied behavior analysis that most interest you – including your professional goals – and how those interests developed. How will completion of the doctoral program in Applied Behavior Analysis facilitate achieving your professional goals?
2. As a behavior analyst, you are likely to work and study with people from many different backgrounds. Please describe in 500 words (two-typed pages) some of the challenges you see studying and working with people different from yourself, and what you would contribute in your interactions.

Applied Clinical Psychology Program

In your role as a psychology student, you will likely assist individuals from diverse backgrounds in a variety of contexts. Please tell us in 750 words (three-typed pages) why you want to earn a Psy.D. in Applied Clinical Psychology. Include your career aspirations and describe some of the challenges you might encounter when working with diverse individuals.

Business Psychology Program

1. In what areas (e.g., selection and placement, organizational development, performance management) will you, as a business psychologist, affect or contribute to the business world? How will your contributions differ from those with an M.B.A. or other business training?
2. In your role as a business psychology student, you are likely to work and study with people from many backgrounds. In 500 words (two-typed pages), describe the challenges you anticipate facing in studying with people different from yourself, and what you would contribute in your interactions with them.

Clinical Forensic Psychology Program

The field of Forensic Psychology focuses on psychology as it relates to the emergence of psychology, the law, and the legal system. In forensic settings, you will likely assist individuals from diverse backgrounds in a variety of different contexts. Please tell us in 750 words (three-typed pages) reasons why you want to become a Forensic Psychologist. Describe your career aspirations, and discuss some of the challenges you might encounter when working with diverse individuals.

Clinical Psychology Program

Please answer the following two questions in two separate documents (approximately 500 words each)

1. Many people choose Clinical Psychology as a career because they are interested in helping other people. Beyond wanting to help others, please describe your reasons for pursuing a career as a clinical psychologist. Specifically, indicate why you would like training at the doctoral level rather than at the master's level.
2. In your role as a clinical psychology student, you are likely to work and study with people from many backgrounds. Tell us what will be some of the challenges for you studying with people different from yourself, and what you would contribute in your interactions with them.

Counselor Education & Supervision Programs

In 500 words (two-typed pages), describe your professional goals as they relate to the program as well as a self-assessment of the challenges and resources needed for successful completion.

International Psychology Program

Describe your interest in a Ph.D. program with a primary focus in International Psychology. Incorporate in your response how you believe completing this program will enhance your professional career, and how you might use your training to work in diverse settings with people of many backgrounds.

Marital and Family Therapy Program

The field of Marital and Family Therapy (MFT) focuses on psychology as it relates to an individual's relationships and the influences on them. In MFT settings, you will likely assist individuals from diverse backgrounds in a variety of different contexts. Please tell us in 750 words (three-typed pages) reasons why you want to receive your Psy.D. in Marital and Family Therapy. Include what your career aspirations are and some of the challenges you might encounter when working with diverse individuals.

Organizational Leadership Program

Describe how leaders have personally inspired you in your professional and personal life.

Essay Questions for Ed. D. School Psychology Program Applicants

School Psychology Program

Please answer the following separately (approximately 200 words each).

1. What are the most difficult challenges facing schools today?
2. What skills are you most hoping to develop in this doctoral program?

Educational Psychology & Technology Program

Please answer the following (approximately two pages, double-spaced in length).

1. Provide a brief description of your professional goals. How will the knowledge, skills, and expertise that you gain from this program help you achieve these goals?
2. Ed.D. programs are often structured to prepare students to advocate for positive change in their professional settings. How might this program assist you in making informed changes in your future professional settings?

Essay Questions for Master in Public Health Applicants

Please answer the following within two-typed pages.

1. How will your personal and professional accomplishments, academic background, and experience contribute to your success in this program?
2. How will the successful completion of this program support your career goals?

Essay Questions for Master of Health Services Administration

Please answer the following within two-typed pages.

1. Discuss one of the following competencies required to be a successful health services administrator. Include examples of personal experiences as well as supportive evidence.
 - a. Communication and Relationship
 - b. Business Skills and Knowledge
 - c. Leadership
 - d. Professionalism
 - e. Understanding the Healthcare Environment

Essay Questions for MA Clinical Mental Health Counseling Applicants

The mission of the program is to equip students with the knowledge, skills, practices, and values of the counseling profession: empowerment, resilience, optimal development, multicultural competence, and holism in order to promote the well-being of individuals, families, and the diverse systems that support them.

1. How would you contribute to the fulfillment of the program's mission given your personal and professional characteristics and accomplishments, your academic background, and your experience?
2. Upon successful completion of the program, how do you see yourself contributing to the profession as a clinical mental health counselor?

Essay Questions for Ed.S., M.A., M.S., and Certificate Program Applicants

Please answer the following within three double-spaced, typed pages (approximately 500 to 750 words).

Psychology is a vast discipline with many career options. In essay format, please describe why you chose this particular program/specialization*. Cite specific experiences and examples to illustrate:

- Why it is important to you to study this discipline at a school that emphasizes cultural awareness, competence, and understanding of diversity?
- Your professional career goals as they relate to this specialization.
- Why you believe this program will assist you in reaching your goals.

* Your essay must specifically address the program's specialization to which you are applying:

Applied Behavior Analysis Psychology	Behavioral Economics
Child & Adolescent Psychology	Counseling Psychology
Forensic Psychology	Organizational Leadership
Industrial & Organizational Psychology	International Psychology
Marital & Family Therapy	School Psychology
Instructional Design	

Essay Questions for Certificate in Applied Behavior Analysis Applicants

Please write a two-page essay stating why you are interested in becoming Board Certified in Applied Behavior Analysis and your experience in Applied Behavior Analysis.

Essay Questions for Dual Enrollment M.A. Counseling Psychology/M.S. ABA

Why are you interested in pursuing both degrees? In your response (approximately 500 words) please describe your current interests and future goals.

Essay Questions for Bachelor's Degree in Psychology

Please answer the following question within three double-spaced typed pages (approximately 500-750 words). The essay must specifically address the program/specialization for which you are applying.

- Psychology is a vast discipline with many career options. In an essay format, please describe;
- Why you chose this particular program to complete your undergraduate degree in psychology. Cite specific experiences and examples.
- Why it is important to you to study this discipline at a school that emphasizes cultural awareness, competence, and understanding of diversity (see our Commitment to Diversity Statement).
- Your professional career goals as they relate to this degree.
- Why you believe this program will assist you in reaching these goals.
- If you are a first-generation undergraduate degree student, please integrate this into your essay.